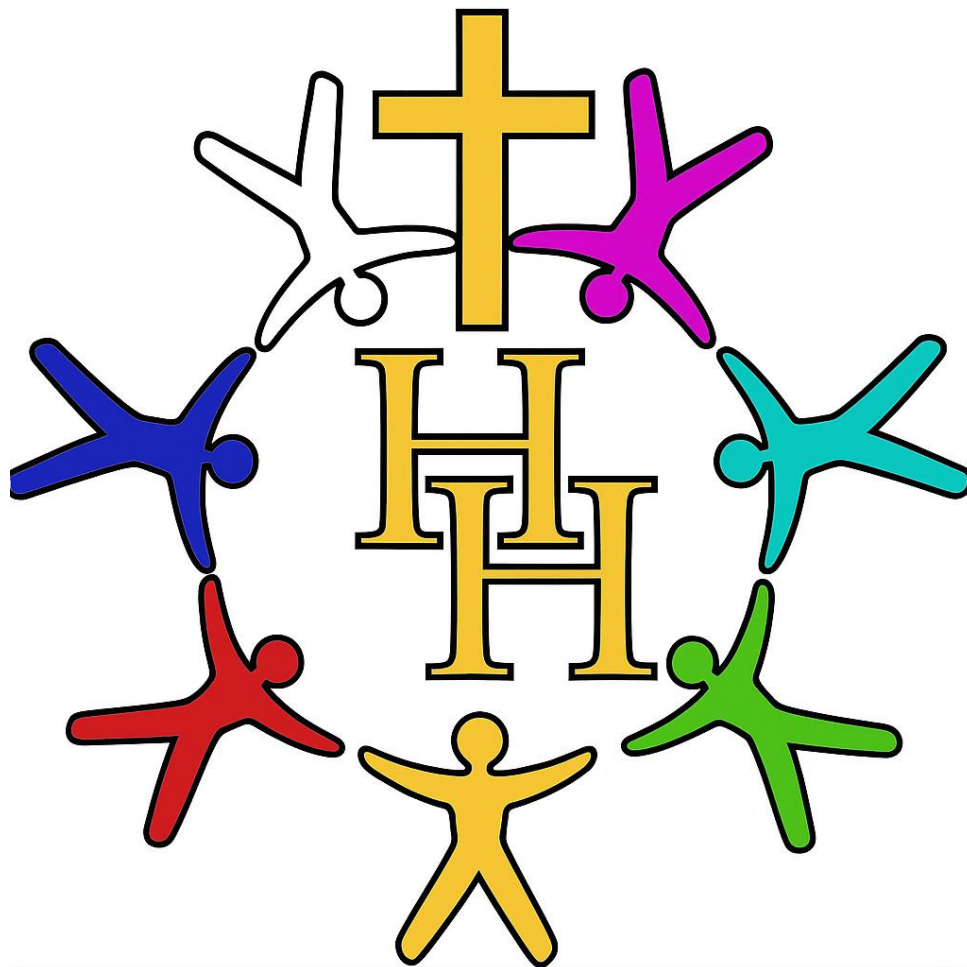# Hanging Heaton J&I School

Remote Learning Policy

2025-2026

1. Purpose

This policy outlines Hanging Heaton J&I School's approach to delivering remote learning to ensure continuity of education for all pupils when they cannot attend school in person. This may occur due to illness, isolation, weather-related closures, or other exceptional circumstances.

2. Scope

This policy applies to:

- All pupils enrolled in Hanging Heaton J&I School's primary education programs (Reception – Year 6).
- All teaching and non-teaching staff involved in learning delivery.
- Parents and guardians supporting pupils during remote learning periods.

3. Aims

- To ensure high-quality teaching and learning continues remotely.
- To provide work that mirrors and supports the in-school curriculum at Hanging Heaton J&I School.
- To maintain engagement, progress, and wellbeing for all pupils.
- To ensure equitable access to learning resources.
- To provide consistent communication and support for families.
- To align with national guidance on remote education.
- To support the wellbeing of the whole family during periods of remote learning.

4. Access to Learning When Not in School

- If a pupil or class cannot attend Hanging Heaton J&I School (due to illness, isolation, weather closures, or other reasons), appropriate work will always be provided.
- Work set will be in line with what the children are doing in school, ensuring continuity and progression in learning.
- Learning activities will include a range of online videos, interactive activities, and worksheets to support different learning styles and subjects.
- Families who do not have access to a suitable device (e.g., laptop or tablet) will be provided with one by Hanging Heaton J&I School where possible.
- Where internet access is limited, printed learning packs will be supplied to ensure all pupils can continue learning from home.
- **Reception pupils** will receive learning tasks and updates via **Tapestry**, and parents are encouraged to share their child's work on this platform.
- **Children in Years 1–6** will receive online learning via the email address provided to the school, alongside paper worksheets. These worksheets will be provided and collected during scheduled wellbeing and contact visits by school staff.

5. Parent Agreement to Support Learning

- Hanging Heaton J&I School expects parents/guardians to support and encourage their child to complete remote learning tasks.
- Parents/guardians are asked to:
  - Ensure a suitable learning environment is available at home.
  - Help their child access devices or printed materials if needed.
  - Encourage completion of work set in line with the school's curriculum.
  - **Communicate promptly with the school if their child or family experiences difficulties**, including workload, understanding tasks, access to technology, or wellbeing concerns.
- This agreement helps ensure children remain engaged and continue to make progress while learning remotely, while also supporting the wellbeing of the whole family.

6. Support for Pupils Working Remotely

- If a child working remotely needs additional support, the class teacher at Hanging Heaton J&I School will provide this where possible.
- Support may include:
  - Direct teacher feedback via email, messaging, or phone.
  - Further modelling or examples to clarify understanding.
  - Additional activities or adjusted tasks, mirroring the approach used in class.
- The goal is to ensure remote learners receive the same level of guidance and opportunity to succeed as their peers in school.

7. Check-ins and Pupil Contact

- To maintain engagement, monitor wellbeing, and ensure safeguarding, weekly check-ins will take place for any pupil not attending Hanging Heaton J&I School.
- These check-ins may include:
  - Phone calls – to speak with parents/carers or the pupil directly.
  - Emails – to share updates, feedback, and guidance.
  - Home visits – will be conducted weekly to support with safeguarding and checking in on child and family wellbeing.
- Check-ins will consider the wellbeing of the pupil and family, ensuring that any concerns are addressed and appropriate support offered.

8. Modes of Delivery

Remote learning may include:

- Synchronous learning – live online lessons or discussions via approved platforms (e.g., Microsoft Teams, Google Meet, or Zoom).

- Asynchronous learning – recorded videos, independent learning tasks, or project-based activities.
- Offline learning – printed materials, phone-based support, or home learning packs for families without reliable internet access.

9. Roles and Responsibilities

a. School Leadership

- Provide staff training and family support for effective remote learning.
- Ensure safeguarding, inclusion, and data protection procedures are followed.
- Monitor engagement, access, and the quality of remote learning provision at Hanging Heaton J&I School.
- Consider family wellbeing when implementing remote learning policies and providing support.

b. Teachers

- Deliver inclusive, engaging, and age-appropriate remote lessons.
- Provide learning that reflects the content being covered in class.
- Include a variety of resources — such as videos, activities, and worksheets — to meet diverse learning needs.
- Offer additional modelling or adapted activities when children need extra help.
- Conduct or support weekly check-ins with remote learners.
- Record attendance, monitor progress, and communicate regularly with families.
- Be responsive to family concerns about workload, wellbeing, or access.

c. Parents/Guardians

- Support a consistent home learning routine.
- Encourage children to complete assigned work, as outlined in the parent agreement.
- Take part in weekly check-ins and communicate any difficulties with access, workload, or understanding.
- Notify the school promptly of any concerns related to child or family wellbeing, so appropriate support can be provided.
- Contact the school if a device or printed learning materials are needed.

d. Students

- Engage actively in online or home-based learning activities.
- Follow the school's digital behaviour expectations.
- Complete work to the best of their ability and seek help when needed.

10. Safeguarding, Online Safety & Data Protection

- All communication between staff, pupils, and families must occur through approved school channels.
- Personal data and contact information must remain secure and confidential.
- Live sessions and communications must follow safeguarding standards (appropriate language, dress, and supervision).
- The school's safeguarding and child protection policies are extended to cover remote learning at Hanging Heaton J&I School.

11. Access and Inclusion

- Hanging Heaton J&I School will provide digital devices to families who do not have one.
- Printed packs or alternative learning materials will be supplied where necessary.
- Work will be differentiated to meet individual learning needs.
- Additional support will be available for pupils with Special Educational Needs (SEN) or English as an Additional Language (EAL).

12. Assessment and Feedback

- Teachers will regularly assess and review pupil work submitted remotely.
- Feedback will be timely, supportive, and appropriate for each child's stage of learning.
- Assessment outcomes will inform planning and ensure progress aligns with in-school learning.

13. Wellbeing and Family Support

- The school will consider the wellbeing of pupils and their families when planning remote learning.
- Families are encouraged to communicate any challenges, including workload, understanding, or wellbeing concerns.
- Teachers and support staff will provide guidance or adjustments to support the child and family as appropriate.

14. Monitoring and Evaluation

- The effectiveness of this policy and Hanging Heaton J&I School's remote learning provision will be reviewed regularly.
- Feedback from pupils, parents, and staff will inform continuous improvement.
- Adjustments will be made to maintain consistency, quality, and accessibility.

15. Alignment with Government / National Guidance

- This policy is aligned with national guidance on remote education. (gov.uk)
- Remote learning is only used when in-school attendance at Hanging Heaton J&I School is not possible or safe.
- The policy supports statutory obligations around pupil registration and safeguarding, and mirrors expectations for curriculum continuity.

16. Attendance Recording & Registration

- Pupils learning remotely will still be recorded in the register in accordance with statutory requirements.
- Absences will be coded appropriately, and remote engagement will be monitored.

17. Quality and Ambition of Remote Curriculum

- Remote work will be high quality, meaningful, and ambitious, aligned with the in-school curriculum.
- Teachers may supplement with externally-produced high-quality resources (e.g., Oak National Academy) as appropriate.

18. Digital Access and Equity

- Hanging Heaton J&I School will maintain a record of pupils without devices or internet access and provide alternative or supplementary provision where needed.

19. Review, Feedback & Improvement

- This remote learning policy and the school's provision will be reviewed regularly in consultation with staff, pupils, and parents.
- Feedback will be used to refine processes, reduce burden, and improve effectiveness.

20. Reintegration & Return to School

- A reintegration plan will support pupils returning from remote learning, ensuring continuity and minimal disruption.
- Any learning gaps identified during remote learning will be addressed through targeted support or catch-up activities.

21. Approval and Review

- Policy approved by: __SLT and Governors
- Date of approval: ___11.11.2025